



## Chief Executive Officer – Frequently Asked Questions

**Q: Is previous CEO experience essential?**

The position description describes the essential criteria for the role and candidates should clearly identify how they meet the criteria listed. If a person without prior experience at CEO level is able to address this, then we would be happy to accept their application.

**Q: Do I have to have work experience in the HIV sector?**

Candidates should demonstrate/describe their understanding of HIV and their capacity to manage an organisation at this level. Previous experience in health sector and/or HIV would definitely be an asset.

**Q: How many people does Living Positive Victoria employ?**

The organisation has 19 staff working a mix of part-time and full-time. The Chief Executive Officer is responsible for overseeing all staff members.

**Q: Do you run health services?**

No.

**Q: What is the salary for this position?**

The salary range is \$110,912 – \$120,912.

The package range is \$120K to \$130K including superannuation, professional development and annual leave loading. Salary packaging is also available up to 30 per cent.

The role is also entitled to 30 days annual leave excluding time off in lieu (TOIL).

**Q: Does the organisation offer flexibility of work hours and/or location?**

Some flexibility is available including a working from home policy. However, the expectation is that the CEO will primarily work from the office during business hours.

**Q: Is there travel entailed or expected?**

Yes. The CEO is expected to represent the organisation at state, national meetings and /or conferences. On occasion, international travel may be required.

**Q: What is the organisation's policy on employment of people living with HIV?**

Living Positive Victoria is a supportive and non-discriminatory workplace for people living with HIV and welcome applicants living with HIV.



## living positive victoria

Individuals may or may not choose to disclose their HIV status during this process. All information given as part of the application process will be treated with strict confidence.

People living with HIV who meet the essential criteria and are interested in the role are particularly encouraged to apply for this position.

Representation of the lived experience of PLHIV is primarily the role of the President and Board.

The CEO position is not a peer-based role but the CEO is to be a visible, willing and able advocate for the interests of all people living with HIV, in a variety of settings and contexts.